



Herts Youth Inclusive Football

Minutes of AGM & Committee Meeting 7th August 2022

Attendees:

Mark Collins – Everett Rovers FC, Bryan Prentice - Bedwell Rangers FC, Tracy Light - St Albans City Youth FC, Chris Donno – Cheshunt FC, Jos Sharp - Harpenden Colts FC, Emma Williamson – Joint Chair Herts FA IAG, Steve Maker – Herts FA, Kerry Sager – Hemel ACES FC, Bernard Brophy – Hemel ACES FC,

Apologies: Ian Bacon – Bury Rangers FC, Karen Stephanou – Watford FC CSE Trust, Steve Mann – St Albans City Youth FC, Steve Heels – Everett Rovers FC, Karen Merry – Welwyn Pegasus FC, Jason Valentine – Letchworth Garden City

Key Actions from 7th August meeting:

Action	By Whom	By When
Ensure all information and work is complete for HYIF affiliation	TL/MC	30/8/22
Schedule dates for season for tournaments and festivals	TL/MC	20/8/22
Increase HYIF committee volunteers. Share job descriptions	All Committee/TL TL	On-going
Overview of Champ/Prem	TL/MC	30/8/22
List with schools/local offer etc	TL/?	30/9/22
Review of Governance	MC/TL/?	30/9/22
Digital Flyer/Case studies/Web refresh	TL /?	

The meeting followed the following agenda;

1. Welcome /Introductions
2. Previous Minutes
3. Chair's Report
4. Financial Report
5. Secretary's Report
6. Feedback from season 2021/22
7. Election of Committee for 2022/23
8. Herts FA Update
9. Update on WGS/Team Affiliation/Player Registration
10. Review of Rules
11. Safeguarding
12. Watford FC CSE Trust Update
13. AOB

1. Welcome & Introductions

Thanks, given to all who attended and welcomed new members – Kerry Sager and Bernard Brophy from Hemel FC. Kerry taking over from Kenny Lawrence (well wishes to Kenny from all). Thanks to Emma Williamson, Joint Chair of Herts FA IAG who came along to visit the group for the first time and to Steve Maker, Herts FA for attending.

2. Previous Meeting

Minutes discussed. No questions or outstanding items from January 2022 meeting.

3. Chairs Report - MC

- Thanks to Karen Stephanou for the chair role which Mark took over from in Jan 2022.
- Karen remains involved as is acting as Treasurer currently.
- Tournaments overview for 2021/22 season and feedback. Herts clubs and some tournaments with teams from outside of Herts. One was too big with and need to clarify champ and prem with outside of Herts teams.
- Bounced back from COVID
- Referees, Private Paramedics at every event.
- HSP bid writer – consider using
- More than a league, Community Group
- mentoring, partnerships such as Everyone Active,
- Look at 3 festivals this season to encourage new players
- Encourage more clubs to start inclusive sections
- Working with Herts FA to affiliate, Kieran Fox helping – thanks.
- Working with Watford FC CSE Trust on EDI Plan

4. Financial Report - MC

- Closing balance 31/7/22 - £11,759
- Funds: £1k from Herts FA and £3k from Kids in Sport received. Kids in Sport was a two-year fund as it wasn't claimed in COVID.
- Payment of referees/paramedics
- Entry fees £991
- Not enough funding to run tournaments as each one costs approx £600

5. Secretary's Report - TL

- Roundup of season – refer to Roundup PDF
- Regular enquires – on average 3 per week, some via Herts FA
- Signposting to clubs in and out of area and to relevant talent hubs
- Community connections, Everyone Active, Local councils
- Mentoring and Supporting clubs in Herts and outside of area too
- Links with a lot of other inclusive sections outside of Herts
- Social media – FB, Twitter mostly – good engagement
- Need additional volunteers –admin/social media/governance/
- Need funding application assistance
- More volunteers involved needed in the tournaments on the day
- Schedule of events for the new season will follow
- Want to work closely with the Herts Senior League
- All players will need to be on WGS for this season
- Need to review IT – potentially move from Google to 365
- Working as a community group, more than just fixtures per month

6. Feedback from season 2021/22 & Comments

- MC – Managing tournaments for Herts clubs and quite a few outside of area clubs coming as no provision in their areas.
- SM – HSP bid writer possibility
- CD - Need to promote more through schools
- KS – Directory Local Offer /O-25/School liaison
- SM – School network
- TL - Schedule of events for the new season will be put out
- TL - Working closely with Herts FA
- KS – Advance – look at the courses and similar organisations
- JS – Harpenden Colts running Neurodiverse training
- This season need a digital flyer of all-inclusive teams in Herts
- MC – Everett did a Neurodiverse course at the club
- JS – has a lot of volunteers but needs more players
- TL – Festivals need to have a system for players to register
- JS – no charge at Harpenden for inclusive players
- CD – needs more coaches – put in touch with MW
- TL – general need for more coaches
- KS – Volunteer Hub – look at
- SM – Charlie Mann- volunteer month – look at
- SM – will contact Uni of Herts for work placement potential for website refresh
- CD – could we intro into Everyone Active

7. Election of Committee for 2022/23

Elected

- Mark Collins Chair
- Tracy Light Secretary
- Karen Stephanou Treasurer
- Bryan Prentice – Welfare & Safeguarding.

8. Herts FA Update – SM

- Looking at funding into specific groups
- Strategic approach
- 3* clubs must have a disability offering.
- Building connections with clubs
- IAG now in 3rd season
- Survive Revive Thrive fund – develop & grow
- Letchworth Eagles recently started – training at County Ground
- BP – happy to help Letchworth with anything needed
- Accredited club member update - September
- Karen Stephanou Treasurer
- Bryan Prentice – Welfare & Safeguarding.
- Wants to double participation in disability football
- Underrepresented groups – 400 players in Herts
- Level 1 – Bring it to Life Session
- BP – two players who came on the HYIF Inclusive Level 1 in March 2020 have now got full-time employment in football – Need to do case study
- EW – 7th Sept – data refresh with Herts FA

9. Update on WGS/Team Affiliation/Player Registration

- In progress, need to finalise the rules for SCORY, final paperwork, Kieran Fox helping on this. Teams need to affiliate
- BB issues with U21 and age groups on WGS

10. Review of Rules

- SCORY – all reviewed/discussed
- JS – criteria for Champ/Prem
- HYIF rules are adapted – TL - Thanks to Dave Benson referee for reviewing – updated rules shared.

11. AOB

TL – Everyone Active wants help for their disability provision.

MC & TL Met with about working together potentially, helping us to promote over Herts.

Dates for next committee meeting: TBA
