



## **CONSTITUTION OF:**

### **Herts Youth Inclusive Football**

**1.** The name of the Community Group is: **Herts Youth Inclusive Football**

## **2 Aims**

The aims of Herts Youth Inclusive Football shall be to:

- Create opportunities for players of all abilities to get involved in football.
- Provide the opportunities for players of all abilities to play matches.
- Encourage new players with a disability and/or additional needs to play football at all levels.
- Run football festivals – football for fun for existing players and to encourage new players.
- Run regular Match Day Tournaments.
- Encourage clubs in Hertfordshire to run inclusive teams.
- Help clubs to develop their inclusive teams.
- Help to create a clearer development pathway for inclusive players to progress in their football.
- Provide opportunities to represent Herts Youth Inclusive Football (especially good for opportunities for those who haven't got enough players for their club team so players do not miss out on competing)
- Provide opportunities to experience playing football at Premiership grounds.
- Provide opportunities to play premiership inclusive teams.
- Create a platform for creating friends and providing other social activities.
- Contribute to the increase of sporting opportunities and wellbeing for young people with a disability and/or additional needs.
- Provide opportunities for young players to develop their football coaching skills and create pathways for potential employment in the future.

## **3. Powers**

**In order to achieve it's aims the Group may:**

- a. Raise money
- b. Open bank accounts
- c. Take out insurance
- d. Employ staff
- e. Acquire and manage buildings
- f. Organise courses and events
- g. Work with other groups and exchange information
- h. Do anything that is lawful which will help it to fulfil its aims

#### **4. Membership**

- (a) Membership of the Group shall be open to any person over 18 or any organisation living or located in the Hertfordshire area who is interested in helping the Group to achieve its aims, willing to abide by the rules of the Group.
- (b) Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.
- (c) Every individual member and each organisation shall have one vote at General Meetings.
- (d) The membership of any member may be terminated for good reason by the Management Committee but the member has a right to be heard by the Management Committee before a final decision is made.
- (e) Each member organisation shall appoint a representative to attend meetings of the Group and notify the Group's Secretary of that person's name.

#### **5. Management**

- (a) The Group shall be administered by a Management Committee.
- (b) The Officers of the Management Committee shall be: the Chairperson, the Treasurer, Safeguarding and Welfare officer and the Secretary.
- (c) The Management Committee shall meet at least 4 times a year.
- (d) The Chairperson shall Chair all meetings of the Group.
- (e) The quorum for Management Committee meetings shall be 4 members minimum.
- (f) Voting at Management Committee meetings shall be by show of hands. If there is a tied vote then the Chairperson shall have a second vote.
- (g) The Management Committee may by a two-thirds majority vote and for a good and proper reason remove any Committee member, provided that person has the right to be heard before a final decision is made.
- (h) The Management Committee may appoint another member of the Group as a Committee member to fill a vacancy provided the maximum number is not exceeded.

#### **6. Duties of the Officers**

**(a) The duties of the Chairperson are to:**

- chair meetings of the Committee and the Group
- represent the Group at functions/meetings that the Group has been invited to
- act as spokesperson for the Group when necessary

**(b) The duties of the Secretary are to:**

- take and keep minutes of meetings
- prepare the agenda for meetings of the Committee and the Group in consultation with the Chairperson
- maintain the membership list
- deal with correspondence and social media posts
- collect and circulate any relevant information within the Group

**(c) The duties of the Treasurer are to:**

- supervise the financial affairs of the Group
- keep proper accounts that show all monies collected and paid out
- Any money obtained by the Group shall be used only for the Group.
- Any bank accounts opened for the Group shall be in the name of the Group.
- Any cheques issued shall be signed by the Treasurer and one other nominated official.

**(d) The duties of the Safeguarding and Welfare Officer are to:**

- Work with others in the Group to ensure a positive child-centred, inclusive environment
- Act as the first point of contact for staff, volunteers, parents, children and young people where concerns about children's welfare, poor practice or abuse are identified.
- Promote the organisation's best-practice guidance and/or code of conduct within the Group
- Promote anti-discriminatory practice.
- Promote respect and inclusivity at all levels.

**7. Finance**

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on: *31<sup>st</sup> December.*

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

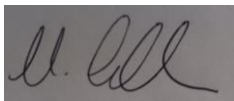
Any cheques drawn against club funds or online payments made should hold the signatures of the Treasurer plus up to one other officers.

**Declaration:**

**Herts Youth Inclusive Football** hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

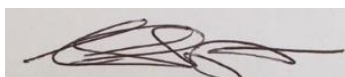
DATE: 12/1/22



NAME: MARK COLLINS

POSITION: Club Chair

SIGNED:



DATE: 12/1/22

NAME: TRACY LIGHT

POSITION: Club Secretary