



## Herts Youth Inclusive Football

### Committee Meeting Minutes – 21<sup>st</sup> September 2020

Attendees: Bryan Prentice – Bedwell Rangers FC, Tracy Light - St Albans City Youth FC, Karen Stefanou - Watford FC CSE Trust, Kenny Lawrence – Hemel Aces FC, Jos Sharp – Harpenden Colts FC, Ian Bacon – Bury Rangers FC

Apologies; Hannah Bingham – Herts FA (on furlough), Steve Maker – Herts FA, Mark Collins – Everett Rovers FC,

#### **Key Actions:**

Action	By Whom	By When
*Organise Auditor for accounts	KS /TL	TBC
*Chartered Standard League paperwork	HB/KS/TL	TBC
*Respect Banners & Barriers	HB	TBC
*Code of Conduct review	TL/KS	TBC
*Youth Council	TL/KS	TBC
Friendly Fixture	TL/KS	asap
Set up meeting for end Nov to discuss tournaments 2021	TL	End Oct
Draft best practice COVID guidelines for tournaments and set up survey monkey for day before event for all to complete. Track and Trace.	TL/KS	End Oct 2020
Role descriptions for volunteers required	TL/KS	End Oct 2020
Buy Covid bags/HYIF Adult Kit/Official Jackets/Signage		
*April actions – delayed due to covid situation,		

#### **The meeting followed the following agenda;**

1. Introductions
2. Review of actions from last meeting.
3. Watford FC CSE Trust update
4. AOB

**1. Introductions** – online via Teams.

**2. Review of actions from last meeting.** Actions highlighted in red are outstanding from April 2020 meeting due to COVID situation.

### **3. Watford FC CSE Trust Update**

HYIF Clubs can use the Watford Training Dome for friendlies. Only two teams on a rotation system.

Need to risk assess the venue, teams, procedures.

2.30pm to 5.30pm on a Sunday.

Security Guard to take temp/one way system.

Question re parents/carers for U16's? Max 30

Slots to be allocated for:

18<sup>th</sup> Oct, 25<sup>th</sup> Oct, 1<sup>st</sup> Nov, 8<sup>th</sup> Nov, 15<sup>th</sup> Nov, 29<sup>th</sup> Nov, 6<sup>th</sup> Dec

Harpenden and Bury unlikely to send teams at the moment.

Need to ensure clear cut info and make an agreement across the clubs that nobody is to be put at risk.

Suggest a survey monkey the day before.

Track and Trace in line with guidance.

Draft guidance from Karen to be sent /risk assessments and contract.

Need covid bags/signage.

Confirm lead first aid and PPE

### **Tournaments**

Meet end of November re: guidelines.

Suggested dates: 30<sup>th</sup> Jan, 27<sup>th</sup> Feb, 27<sup>th</sup> March, 24<sup>th</sup> April, 21<sup>st</sup> May – from 2pm

### **4.AOB**

Funds at £6,521

Looking to do some Mental Health empower and promote/Man up potentially via Liam, Watford and Feb Time to Talk campaign.

**Date of next committee meeting: 30<sup>th</sup> November 2020 online. 7pm**