

Herts Youth Inclusive Football

Minutes of Committee Meeting 1st April 2019

Attendees: Bryan Prentice - Bedwell Rangers, Jos Sharp - Harpenden Colts, Steve Ward/Tracy Light - St Albans City Youth, Karen Stefanou - Watford FC CSE Trust, Steve Maker - Herts FA, Keith Miller, Bury Rangers, Guy via remote link, Royston FC

Apologies; Mark Collins, Everett Rovers FC, Kenny Lawrence, Hemel Aces FC

Key Actions from 1st April 2019

Action	By Whom	By When
Finish Bury Festival Flyer and images and add boot swap info and info for younger players.	TL	10 th April
Find helpers for boot swap at Bury Festival	TL	20 th April
St Albans to check on 19 th May for festival	TL/SW	10 th April
Contact MKDons	TL	1 st April (complete)
Herts FA event – who can attend	Club Coaches	2 nd April (complete)
Spond – set up to use for arranging tournaments	Karen	10 th April (complete)
Upload events to Spond	Karen	End April
Northampton – contact re not sending an HYIF team	TL	10 th April
Presentation Day – sat or sun possibly mid Sept – speak to mark	TL	15 th April
Wireless – Skype/Webex – investigate options for others to join meeting via video conf.	TL	End April
Focus Group Questions to send to coaches	Karen	10 th April

The meeting followed the following agenda;

1. Introductions
2. Update since last meeting
3. Watford FC CSE Trust update and mini focus group
4. Forthcoming Events
5. Funds and Fundraising
6. AOB

1. Introductions

Introduced for the purpose of Guy from Royston who had dialled in for the call.

Tried to set up Skype for others to join via video conference but security of school wireless presented a problem and unable to join a wireless hot spot.

Investigate this further with facilities manager for next meeting.

2. Key Actions from 14th January 2019

All actions from 14th January were completed as per list below.

Action	By Whom	By When
Success Stories to Karen	All clubs	End March
Norwich and Bournemouth – dates/details to confirm	Karen	End Jan
Update website with above info and archive past events	Tracy	
Send minutes and request for info to all	Tracy	
Send forms back to Karen for the Indoor Harpenden Tournament	All clubs	21 st Jan
Find out from Hemel School about Parking for Festival	Karen	asap
Promote Football Festival to all relevant networks/social media etc.	Tracy	On-going to 16 th Feb.
Event dates will be sent out to committee via the Whatsapp Group including presentation evening date	Karen	
Look into inflatables/games for fun day, trophies, raffle	Karen/Tracy to discuss	Arrange time to speak, then set up call for all to join.
Herts FA to send link to all clubs re: FA Peoples Cup on 21 st Feb	Steve Maker	asap
Logo, gazebo and flags etc.	TL to organise (get sign off before going ahead with any orders)	asap
Balls/Bibs	Mark to order	asap
Policies	Karen to look at Health + Safety and Tracy to pull together all into template	

3. Update from Watford FC CSE Trust

In process of ensuring they know what is needed and what how the current plan has benefitted individuals. Looking to get feedback from club coaches.

Over 700 participants have accessed activities and awareness days.

New cycle of funding application comes out in April

Looking to do more with potential kids and Space.

Also, working with;

PDC – LD, ADHD – work with coaches, LPF – Level Playing Field

CAFÉ - Centre for Access in Europe, English Federation of Disability Sport.

Disability Level 1 Course with Herts FA – will be in place by mid April. Places for 12-14 players. This will run as a pilot over 7-8 weeks with theory probably at the Media Suite at Watford and practical sessions at the Watford FC Training Dome. This will be on a Sunday as that is the only day the training dome is available. Min age 16 and parents/mentors will be asked to support.

JFA – Junior Awards will take place on Friday 31st May 9am to 5pm for ages 14/15/16

Bournemouth and Norwich Tournaments – suggestion is to mix up the teams and take players from each club rather than one or two clubs. Karen to confirm dates

4. Forthcoming Events

27th April – Bury Football Festival

1st May – Girls Disability Tournament

6th May – Northampton Disability Football Festival

19th May – Match Day Tournament 1.30 – 5.30pm

25/26th Chelsea Tournament

22nd June – Norwich Tournament

29th June – All Clubs Final

7th July – Royston Town FC Inclusive Tournament

TL to check on the Chelsea Tournament status.

Cambridgeshire has a tournament on same time as Royston.

Presentation Day – look at doing mid September on a Saturday or Sunday during the day.

Organise boot swap at Bury Festival and look at a smaller area at this festival for the younger players.

5. Funds update and Fundraising

Kids in sport will fund £1,200 every year for at least the next 2 years

Current funds in bank: £4,500

Agreed to look at how best to utilise the funding. First Aid costs are £250 per event.

6. AOB

- Discussion about ranges of skills and abilities – agreed it will always be something that needs to be managed at matches.
- Agreed to discuss at next meeting, the next steps for HYIF and job roles.

Dates for committee meetings:

Monday 1st July

Monday 30th September